

# KOINONIA BIBLE SCHOOL

## PERSONAL REFERENCE FORM

### Koinonia Bible School at Christian Renewal Center

22444 N. Fork Rd. SE Silverton, OR 97381

Website: CRCBibleSchool.org E-mail: crc.bible.school@gmail.com

Office: 503-873-6743 Fax: 503-873-8300

**Form instruction:** This form is designed to be completed by hand. For the keyboard-friendly version of this form, download the **FILLABLE REFERENCE FORM (Microsoft Word)** at:

<https://crcbibleschool.org/application>

**To the applicant:** Fill in your name and give this form to an adult who knows you well.

**To the reference:** Please fill out this form and return it directly to Koinonia Bible School. Feel free to use additional space to answer the questions. Using the "Show Paragraphs" button on the Home tab in MS Word may simplify completing this form.

(Applicant's Name) \_\_\_\_\_ has selected you as a personal reference for an eight month program at Koinonia Bible School, a ministry of Christian Renewal Center. The program consists of classroom teaching with assignments, work duties, a one-week local outreach and a two-three week long national or international outreach. This reference is designed to assess the applicant's suitability for this program and to identify his/her areas of strength and weakness. Please complete this form and return it as soon as possible to Koinonia by mail, email, or fax using the information above.

Your Name:	Position:
Phone Number:	Organization:
Second Phone:	E-mail:

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

How well do you know the applicant?  
 Extremely Well    Quite Well    Some    A Little    Only Slightly

If you feel you do not have sufficient knowledge of the applicant to answer a question, you may write N.O. (No Opportunity to Observe) in the blank.

Has the applicant shared his/her relationship with Christ with you? If so, in what ways? \_\_\_\_\_  
 \_\_\_\_\_

What, in your opinion, are this applicant's greatest strengths? \_\_\_\_\_  
 \_\_\_\_\_

What spiritual gifts, talents, natural abilities or ministry experience have you observed in this applicant and how might these add to the life of Koinonia? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

In what areas do you feel he/she needs to grow in Christian character or maturity? \_\_\_\_\_

What, as far as you know, are his/her motives for attending Koinonia? \_\_\_\_\_

What benefits do you see Koinonia bringing to this applicant? \_\_\_\_\_

How does this person behave around others? \_\_\_\_\_

This applicant may work with and oversee children and/or youth. How qualified do you consider the applicant to be for this kind of ministry. Imagine that it was your child he was teaching. \_\_\_\_\_

How does the applicant handle conflict? \_\_\_\_\_

Please comment briefly on the following situations. How might the applicant respond to: Difficult, stressful situations or circumstances? \_\_\_\_\_

Correction from leaders? \_\_\_\_\_

Please rate the applicant on a scale of 1-5 on the following character traits.  
*N - no opportunity to observe, 1 never, 2 seldom, 3 occasionally, 4 often, 5 always*

Personable, friendly	N	1----	2----	3----	4----	5	Shares faith freely	N	1----	2----	3----	4----	5
Encourages others	N	1----	2----	3----	4----	5	Helpful to others	N	1----	2----	3----	4----	5
Talkative	N	1----	2----	3----	4----	5	Critical of others	N	1----	2----	3----	4----	5
Listens well	N	1----	2----	3----	4----	5	Easily discouraged	N	1----	2----	3----	4----	5
Aggressive	N	1----	2----	3----	4----	5	Passive	N	1----	2----	3----	4----	5
Independent	N	1----	2----	3----	4----	5	Logical	N	1----	2----	3----	4----	5
Diligent	N	1----	2----	3----	4----	5	Moody	N	1----	2----	3----	4----	5
Works well alone	N	1----	2----	3----	4----	5	Leadership	N	1----	2----	3----	4----	5
Honest	N	1----	2----	3----	4----	5	Shows initiative	N	1----	2----	3----	4----	5
Punctual	N	1----	2----	3----	4----	5	Teachable	N	1----	2----	3----	4----	5
Follows through	N	1----	2----	3----	4----	5	Decisive	N	1----	2----	3----	4----	5
Uses wise judgment	N	1----	2----	3----	4----	5	Cooperative	N	1----	2----	3----	4----	5
Likes time alone	N	1----	2----	3----	4----	5	Comfortable in groups	N	1----	2----	3----	4----	5
Healthy attitude toward authority	N	1----	2----	3----	4----	5	Healthy attitude toward the other sex	N	1----	2----	3----	4----	5

What concerns, if any, do you have about this applicant attending Koinonia? \_\_\_\_\_

What is your recommendation concerning the applicant attending Koinonia Bible School?

I strongly recommend     I recommend     I recommend with reservations     I do not recommend

Additional comments: \_\_\_\_\_

---

---

---

---

Thank you for the time that you spent filling out this form. If you would like to contact us regarding this applicant, or for any other reason, we would love to reply. Tim & Julie Hansen 503.873.7743, Tim's email: [tahatcrc@gmail.com](mailto:tahatcrc@gmail.com), Julie's email: [hansenjuliemarie@gmail.com](mailto:hansenjuliemarie@gmail.com),